



Live Webinars

Chat Rooms

Email

Independent Work

Be Respectful

- Think before you speak or type
- Share the space, give others a chance to speak
- Address teacher with professional name

- Think before you speak or type
- Take turns speaking
- Share the space, give others a chance to speak
- Use proper grammar and spelling

- Think before you type
- Use proper grammar and spelling
- Address teacher with professional name

- Attempt to find the answer first
- Keep volume low
- Take breaks when needed

Be Responsible

- Prepare technology (volume, mic, webcam)
- Be on time
- Mute Yourself
- Make sure others can see you
- Wear Headphones with a microphone
- Observe and participate in discussion

- Prepare technology (volume, mic)
- Wear Headphones with a microphone
- Observe and participate in discussion

- Complete subject line
- Use email as a communication tool
- Respond to emails in a timely manner

- Have all materials needed to complete work
- Remove distractions
- Use timer to help stay on task
- Turn in assignments on time

Be Safe

- Consider your surroundings (remove distractions and inappropriate items)
- Keep personal information to private (login, passwords, etc.)

- Consider your surroundings (remove distractions and inappropriate items)
- Report unsafe or bullying comments to the teacher
- Keep personal information to private (login, passwords, etc.)

- Only open emails from people you know.
- Report unsafe or bullying comments to the teacher
- Keep personal information to private (login, passwords, etc.)

- Work in a location that allows you to focus
- Avoid and report inappropriate sites and unsafe use

EXPECTATIONS